

## Syllabus CHM 6905 – The Science of Proposal Writing, Fall 2024

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**Instructor & Contact Information:** Prof. Austin M. Evans, [AustinEvans@chem.ufl.edu](mailto:AustinEvans@chem.ufl.edu), SIS 229

**Class Time & Location:** Wednesday, 3-4P LEI242

**Class Dates:** August 22<sup>nd</sup> 2024 – December 4<sup>th</sup> 2024

**Office Hour:** By appointment.

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**Conspectus.** Writing a compelling scientific argument is critical in modern academic research. This course will explore the underlying principles of effective proposal writing.

**Course Goals.** The central objective of this course is for students to understand the basic elements of a scientific proposal. Within this broad context, students who take this course will develop skills in editing proposals, formatting proposals, and organizing their scientific arguments.

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**e-Learning Resources.** All students have access to the e-Learning website: <https://elearning.ufl.edu/>

Login to Canvas with your Gatorlink account username and password. Lecture materials will be posted on e-Learning prior class. Additional supplemental course materials will also be posted on Canvas.

**Class Format.** This class is scheduled to be offered in-person only. Due to unavoidable circumstances, some of the lectures will be given virtually on Zoom. If this is to be the case, the rescheduling and Zoom link will be provided to those enrolled in the course.

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**Learning Assessments.** This course will be graded only by the written proposals (more details on Canvas) due at the end of the semester. The total point value of this proposal is 1000 points.

**Note:** For reasons of privacy, grades will not be discussed by email. All grades will be posted on e-Learning. If you have questions about your grade, you should come to office hours to discuss your questions/concerns with me.

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**Attendance & Zoom Policy.** This is fast-paced course where low attendance will almost certainly lead to your demise. Some lectures may be made asynchronously available via video posted to Canvas or via Zoom in the event that students with excused absences are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

**Classroom etiquette.** Cell phone use/text messaging is strictly prohibited in the lecture hall at all times.

**Accommodations for students with disabilities.** Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

**UF Honor Code.** We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.

On all work submitted for credit by students at the university, the following pledge is either required or implied: "**On my honor, I have neither given nor received unauthorized aid in doing this assignment.**" "The university requires all members of its community to be honest in all endeavors. A fundamental principle is that the whole process of learning and pursuit of knowledge is diminished by cheating, plagiarism and other acts of academic dishonesty. In addition, every dishonest act in the academic environment affects other students adversely, from the skewing of the grading curve to giving unfair advantage for honors or for professional or graduate school admission. Therefore, the university will take severe action against dishonest students. Similarly, measures will be taken against faculty, staff and administrators who practice dishonest or demeaning behavior."

**Cheating and Plagiarism.** Cheating and/or plagiarism will not be tolerated. The minimum penalty will be an automatic zero on the assignment in question. You will not be allowed to drop this zero as your lowest exam grade. It will count toward your average. Suspension from the University may also result. Do not risk it. It is not worth it. Plagiarism consists of passing off as one's own the ideas, words, writings, etc. that belong to someone else. You are committing plagiarism if you copy the work of another person and turn it in as your own, even if you have that person's permission. See:

<http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php>

<http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php>

**COVID-19.** In response to COVID-19, the following recommendations are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available and have been demonstrated to be safe and effective against the COVID-19 virus. Visit [one.ufl.edu](http://one.ufl.edu) for screening / testing and vaccination opportunities.
- If you are sick, stay home. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 to be evaluated.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.

**Copyright Notice.** All handouts, videos, and audio recording used in this course are copyrighted and may not be copied without my expressly granted permission. "Handouts" include all materials generated for this class, which include but are not limited to syllabi, exams, problems, in-class materials, review sheets, problem sets, or other materials. Tutors and tutoring services are expressly forbidden from copying any or all of these materials. Only students currently enrolled in the class may make a single copy of this material for their personal use.

**Disclaimer.** Changes to this syllabus may become necessary and will be made with my sole discretion. Any changes will be announced during class in a timely fashion.