

CHM1025 INTRODUCTORY CHEMISTRY (DROPBACK FROM CHM2045)

FALL 2021

INSTRUCTOR INFORMATION

Instructor	Email/Office/Phone	Preferred Contact
Mrs. Veige	Email in Canvas only 352-392-0518 CCB 103	Email; Zoom office hour times posted in Canvas

TEACHING ASSISTANT/UNDERGRADUATE TAs

Undergraduate TAs: Bryce Brandfon, Jennifer Teixeira

[Broward Teaching Center](#) offers free virtual tutoring assistance. See their website for details.

Knack Tutoring information can be [found here](#).

COURSE DELIVERY/MEETING TIMES

The course is 100% online/asynchronous. Students read through the text material and watch recorded lecture videos such that they keep up with the posted course schedule. Office hours are scheduled regularly during which time students may attend to ask course related questions. Outside of office hour times, students can post questions to the course Discussion Boards or use Canvas email.

THE DROPBACK FROM CHM2045 SECTION

This is a specific course section of CHM1025 for students who have completed approximately 3-4 weeks of CHM2045 in the same semester and opted to drop back to the lower level course. As such, the course is condensed, and is scheduled to cover the same material as a usual 16-week CHM1025 course in a short timeframe (~11 weeks).

Due to the condensed timeframe, students should be prepared for a correspondingly rigorous schedule.

AUDIO/VIDEO PRESENCE POLICY

Full audio/video presence is required for proctored tests administered by Honorlock.

GENERAL INFORMATION

COREQUISITES

MAC1147 or the equivalent is a published co-requisite. Refer to the Course Catalog for math requirements to continue in general chemistry sequence. The math requirement of a C or higher in MAC1147 or the equivalent or higher is strictly enforced for CHM2045. A C or higher in CHM1025 is also required for progression to CHM2045, no matter the ALEKS math placement score, and no matter a student's previous registration in CHM2045.

DESCRIPTION

CHM 1025, a two-credit course, is offered for students who wish to strengthen their understanding of basic concepts of atomic structure and stoichiometry before beginning the general chemistry sequence (CHM 2045/2045L, CHM 2046/2046L). This introductory readiness course in general chemistry is for those with weak yet satisfactory backgrounds in high school chemistry and algebra. (P)

FIRST DAYS

Log into Canvas and access the course. You should check daily for new *Announcements* and/or emails containing important information and reminders. Click on the *Syllabus* tab to review the due dates for all assignments for the entire term. Click on *Modules* and read all of the information under the *Settling In* section. Many of your questions are answered in the *Settling In* section including: Which types of calculators are approved? What is Honorlock? What is ALEKS? How do you get help? Can assignments be submitted late? What does the formula sheet for an exam look like?

COURSE MATERIALS

TEXTBOOK

A significant portion of your grade stems from electronic homework (ALEKS) associated with an ebook (*Introduction to Chemistry*, Bauer, Birk and Marks, 5th ed., McGraw-Hill). ALEKS also has its own "textbook," the ALEKSPEDIA; the textbook for this course, however, is the Bauer text.

You can purchase one of two access codes for ALEKS. 1: The first includes ALEKS homework and the ebook of Bauer, Birk & Marks. 2: The second includes only the ALEKS homework for the course and the ALEKSPEDIA reference material, and is not available at the UF Bookstore.

This course is participating in UF All Access. Beginning the first day of the semester (not before that time) students can opt in to consent to have the purchase price charged to your student account. Alternatively, you can purchase an access code for the materials at the UF Bookstore. The opt-in code is the comprehensive package (ALEKS homework and the ebook of Bauer, Birk & Marks).

To opt in, navigate to: <https://bsd.ufl.edu/allaccess>. Click the "Opt In" tab or view the "View Eligible UF All Access Classes" button. You will be prompted to log in using Gatorlink credentials. Follow the prompt to authorize charges to your student account. The access code will then be provided. Copy the access code to your clipboard. In the Canvas course, click on Modules, then select the link to *ALEKS - Science* to join the ALEKS course. Provide the access code when prompted to do so. If you have any questions about the authorization process or refunds contact allaccess@bsd.ufl.edu.

Opt in may not be available for students starting the course late; you will need to reach out to ALEKS directly for purchase options.

A paperback version of the text is completely optional. The bookstore may stock paper versions of the text, or you can order one directly through ALEKS. A paper version is on reserve at the Marston Science Library for reference purposes.

See the ALEKS page in Canvas (Modules>ALEKS, under the *Settling In* section) for a walkthrough video for instructions on viewing the textbook and general navigation tips within ALEKS.

WEBCAM/MICROPHONE/SPEAKERS/MIRROR

You are required to have a functioning webcam, microphone, and speakers for proctored exams. See the minimum technical requirements at honorlock.com/support. Ensure your computer system meets their minimum system requirements. You are also required to have a handheld mirror/reflective surface for proctoring.

COURSE TECHNOLOGY

All UF students are expected to have reliable access to a computer, especially for an online course. Honorlock has specific hardware/software requirements: honorlock.com/support. Check the support page for ALEKS for technical support using their platform: <https://mhedu.force.com/aleks/s/>.

COURSE COMMUNICATIONS

GENERAL QUESTIONS

General course questions should be posted to the Q&A Discussion boards in Canvas. The instructor/TA response time is 24 h during the work week (expect to wait until Monday for questions posted on a Friday).

We encourage you to post questions related to ALEKS homework or end of chapter questions you're working on to the Q&As. The homework isn't meant to be a test, it's a learning tool. For the best response, take a screenshot of your question and/or the solution you propose. The more information you provide, the easier it is for your instructor/TA/another student to help.

PRIVATE OR GRADE-RELATED QUESTIONS

Direct these to your instructor via the mail function in Canvas. Do not email outside of Canvas to your instructor's external email address - we are not permitted to discuss grade related questions outside of Canvas. You will be asked to resend the query through Canvas.

COURSE POLICIES

SYLLABUS QUIZZES/SURVEYS/ALEKS FAQ QUIZ

You can submit these assignments late, with a 10% penalty per day submitted late. Make sure to open and submit the quizzes *for all attempts* prior to the due date to avoid the late penalty. Note that even 1 s past the due date counts as an entire day late.

CHAPTER QUIZZES

Sectional quizzes are delivered in Canvas. These quizzes are not proctored, but are timed, and are subject to the Honor Code. When you're ready to begin, simply click the link. You will have two attempts at each

quiz, with the highest score counting for credit. See the Quizzes page in the *Settling In* section for details on what is covered on each quiz.

It is not possible for us to open a quiz for review purposes if you do not open the quiz before the posted due date in Canvas. We encourage you to open each quiz twice for review purposes even if you are satisfied with your score on the first attempt.

Graded quizzes can be completed late, with a late penalty of 10% per day submitted late, with the last possible date a quiz can be completed for any credit being the last day of term, 11:59 pm Apr. 21st. Note that if a quiz is submitted even 1 s after the due date/time, the late penalty will apply. Ensure you open and submit the quiz for both of your attempts prior to the due date to avoid the late penalty.

The two lowest quiz scores are dropped from your final course grade.

EXAMS

Three progress exams and one cumulative final exam are administered in Canvas. These exams are remotely proctored by Honorlock. Each exam is 2 h in duration and is necessarily cumulative in nature. Exams dates are: Exam 1: October 6-8th; Exam 2: Nov. 8-9th; Exam 3: Nov. 29-30th. Progress exams can be taken at any time within the permitted days.

The cumulative final exam is scheduled for 10:00 am - 12:00 pm EST Dec. 11th.

Exam questions may include numeric entry, formula/algorithmic questions, multiple dropdown, matching, multiple answer, multiple choice, and multiple fill in the blank questions.

PROGRESS EXAM “AVERAGE/REPLACE” POLICY

This applies to all students. No progress exam score will be dropped for any reason. To alleviate the stress of potential issues that do not fall under officially sanctioned absences, we have incorporated an “average/replace” policy: the lowest of the three progress exams will be replaced by the average of the three progress exams. This policy helps to minimize the impact of a single poor performance (it will not disappear, but will be minimized). For example, if a student scores the following on their three progress exams: 0%, 65%, 80%, the 0% would be replaced with the average of 0, 65 and 80, which is 48%. That is a much better score than a 0.

HONORLOCK

Honorlock will proctor your exams this semester. You do not need to create an Honorlock account, download software, or schedule an appointment for your exam. Honorlock is available 24/7 and requires a computer, webcam, microphone, and a stable internet connection.

To get started, you will need Google Chrome and to download the Honorlock Chrome Extension. You can download the extension at www.honorlock.com/extension/install.

When you are ready to test, log into Canvas, go to your course, and select your exam. Click “Launch Proctoring” to begin the Honorlock authentication process, during which you will take a picture of yourself, show your ID, and complete a scan of your room. You will need a small handheld mirror/reflective surface

to show the camera underneath your table/desk, etc. Honorlock will record your exam session and record your screen.

If you encounter technical difficulties with Honorlock, contact Honorlock directly. You may live chat, phone (855-828-4004) and/or email support@honorlock.com. You should spend some time reading about their service and testing your system on their website. For other technical issues contact the Help Desk.

Extensive Honorlock documentation, including a student privacy guide, is available at <https://dce.ufl.edu/services/online-proctoring/>.

QUIZ/EXAM QUESTION DISPUTES

If you believe you have found an error on a quiz/exam or would like to dispute a question, the deadline for doing so is within 72 h of a quiz/exam or 24 h after the final exam. Email your instructor through Canvas email or make a submission comment on the quiz/exam.

ASSIGNMENT POLICY

ALEKS OBJECTIVES

Access the electronic homework and ebook directly from within Canvas by navigating to Modules > *ALEKS Science*. A significant portion of your grade stems from on-time completion of equally weighted *ALEKS Objectives*. Whatever percentage of the topics you complete on time within an objective will count for credit - i.e. if you complete 7 of 10 topics within a particular objective assignment you will earn 70% credit for that objective, or 7/10 points for that objective. The average completion time is approximately 3 topics/h, system-wide in the ALEKS system. Plan your time accordingly.

ALEKS is set up in a specific manner - you will need to complete some topics in order to proceed to the next topic, as topics and concepts in chemistry build on one another. There isn't a way to disable this setting. You are encouraged to work on assignments early and frequently for short periods of time, no more than 2 or 3 h at a sitting.

Due to the way *ALEKS Objectives* are set up, with students working on prescribed topics during set times, it can be problematic for the student to extend due dates. If you have a legitimate reason for an extension on an ALEKS assignment (see the University Attendance Policy: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>), reach out to your instructor (Mrs. Veige) via email through Canvas. Up to two missed objectives for documented and approved reasons (i.e. documented illness, etc.) will be handled by marking them with "EX" in the Canvas gradebook. This will weight your other graded objective scores more heavily in your final course grade. If more than two are missed, due date extensions will be made for the 3rd and subsequent missed assignments (this should be rare). Even though the individual assignment grades may be excused, you will still need to complete the topics contained in the assignments to earn full credit on your *ALEKS Pie*. You can do this whenever you are in Open Pie mode. Please refer to the detailed study schedule at the end of this document for scheduled Open Pie periods. Students are also in Open Pie whenever they complete an ALEKS objective prior to the due date.

The two lowest *ALEKS Objectives* grades are dropped from your overall course grade.

ALEKS PIE

A significant portion of your grade stems from completion of your *ALEKS Pie* by the last day of classes (11:59 pm Apr. 21st). The work you do on *ALEKS Objectives* counts towards this goal. You can catch up or work ahead on your pie progress during *Open Pie* periods. There are regularly scheduled *Open Pie* times for all students in the course. Whenever you complete an *ALEKS Objective* before its due date/time you also will enter *Open Pie* mode. Pie progress is calculated as (# topics completed/total # topics) * 100%. The pie progress % you view in ALEKS is a good estimate of this, but the precise value according to the calculation above is used in your grade calculation in Canvas.

Additional information regarding ALEKS is provided in the *Settling In* section in Canvas. Contact ALEKS support for tech help with ALEKS or for grading disputes. Their support staff is very responsive.

You can work on your *ALEKS Pie* progress for credit until 11:59 pm the last day of term, Dec. 8th.

ALEKS HOMEWORK SETS

There are four ALEKS Homework Sets (these are unique from the Objectives and do not count towards your Pie Progress) based on the most math-heavy portions of the course to give you additional required practice. Each set is due prior to the relevant exam. Questions within each set can be done as many times as needed until the question is marked correct. Homework sets can be turned in up to a week late for reduced credit (-25%). Homework Set #4 can only be turned in late up to the last day of term, Aug. 6th. The one lowest Homework Set grade is dropped from your overall course grade.

ATTENDANCE, EXTENSION REQUESTS

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Exam absences will be handled in accordance with official UF academic regulations. For more information, see <https://catalog.ufl.edu/UGRD/academic-regulations/>. See below for further clarification for two different types of situations.

(1) Conflicts with other events: this should be rare, as CHM1025 proctored exams are available over a range of times and are considered evening assembly exams and thus take priority over other examinations. You should plan accordingly. Such reasons may include religious holidays, military obligations, special curricular requirements (e.g., attending professional conferences), or participation in official UF-sanctioned activities such as athletic competitions, etc. For more information on such absences see the official UF Policy at <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext>). If you must be absent for an exam due to a documented and approved conflict known in advance, you must e-mail your instructor (within Canvas) the documentation at least one week prior to the scheduled exam and an **early conflict exam** (i.e. before the regular exam date) will be scheduled for you.

(2) Missing an exam due to an emergency or sudden illness: If you are absent for an exam due to an unpredicted documented medical reason or family emergency, you must contact the instructor as soon as possible, and you may be asked to have your excuse verified by the Dean of Students Office (DSO). Your instructor will follow UF academic regulations in evaluating the notification and/or documentation received from you or from the DSO on your behalf. Once your instructor is satisfied with the validity of your exam absence a make-up exam will be scheduled after a reasonable amount of time, i.e., before the end of the

semester. If your documentation is deemed insufficient to excuse your absence you will receive a zero on the missed exam.

GRADING

GRADE POLICY

Should a student wish to dispute any grade received in this class, the dispute must be in writing and be submitted to the instructor within 72 h of receiving the grade, or within 24 h of the Final Exam.

There is no extra credit available for this course. Grades are not rounded at the end of term. Exam grades or course grades are not curved. Take care to complete each assignment prior to its advertised due date and to submit assignments as directed. Contact the UF Help Desk for help as needed with Canvas.

Assignments weights are as follows:

Assignment Group	Weight %
ALEKS Objectives	8%
ALEKS Pie Progress	8%
ALEKS Homework Sets (#1-4)	4%
Quizzes	12%
Progress Exams (3 @ 14% each; consider average/replace policy)	42%
Cumulative Final Exam	25%
Syllabus Quizzes and Surveys	1%

Grade scale (note: there is no rounding to your score in Canvas):

Letter	A	A-	B+	B	B-	C+	C	D+	D	D-	E
Cutoff	90.0	86.0	83.0	80.0	77.0	73.0	69.0	66.0	63.0	60.0	< 60.0

UNIVERSITY POLICIES

STUDENTS REQUIRING ACCOMMODATIONS

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting disability.ufl.edu/students/get-started. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

UNIVERSITY POLICY ON ACADEMIC MISCONDUCT

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.” You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida. The following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/SCCR/honorcodes/honorcode.php>.”

CAMPUS RESOURCES

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit the [Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the [Student Health Care Center website](#).

University Police Department: Visit [UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the [UF Health Emergency Room and Trauma Center website](#).

GatorWell Health Promotion Services: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the [GatorWell website](#) or call 352-273-4450.

ACADEMIC RESOURCES

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

[Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

[Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints On-Campus: Visit the [Student Honor Code and Student Conduct Code webpage](#) for more information.

On-Line Students Complaints: View the [Distance Learning Student Complaint Process](#).

FEEDBACK

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

NETIQUETTE

All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions, and chats. A detailed guide is posted under the *Settling In* section in Canvas.

GETTING HELP

For issues with or technical difficulties with Canvas, contact the UF Help Desk: <https://lss.at.ufl.edu/help.shtml>; (352)-392-HELP.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for Counseling and Wellness resources, disability resources, resources for handling student concerns and complaints, and library desk support.

GENERAL EDUCATION

This course satisfies the General Education requirement in the Physical Sciences.

A minimum grade of C is required for general education credit.

PHYSICAL SCIENCE GENERAL EDUCATION PROGRAM OBJECTIVES

Physical science courses provide instruction in the basic concepts, theories and terms of the scientific method in the context of the physical sciences. Courses focus on major scientific developments and their impacts on society, science and the environment, and the relevant processes that govern physical systems. Students will formulate empirically-testable hypotheses derived from the study of physical processes, apply logical reasoning skills through scientific criticism and argument, and apply techniques of discovery and critical thinking to evaluate outcomes of experiments.

These objectives are accomplished through participation in the course, and individual work done on homework assignments and assessments.

GENERAL EDUCATION STUDENT LEARNING OUTCOMES

Area	Institutional Definition	Institutional SLO
CONTENT	Content is knowledge of the concepts, principles, terminology and methodologies used within the discipline.	Students demonstrate competence in the terminology, concepts, methodologies and theories used within the discipline.
COMMUNICATION	Communication is the development and expression of ideas in written and oral forms.	Students communicate knowledge, ideas, and reasoning clearly and effectively in written or oral forms appropriate to the discipline.
CRITICAL THINKING	Critical thinking is characterized by the comprehensive analysis of issues, ideas, and evidence before accepting or formulating an opinion or conclusion.	Students analyze information carefully and logically from multiple perspectives, using discipline specific methods, and develop reasoned solutions to problems.

Naturally, all three areas of learning outcomes will be assessed in all categories of graded assignment administered in CHM1025.

SPECIFIC GOALS OF CHM1025

You will be required to analyze scientific concepts and think critically. This means being able to answer both quantitative (mathematical) and conceptual (qualitative) problems in a limited period of time. Additionally, you will have to write and/or orally communicate on discussion assignments, written assignments, and in discussion with your instructor/TA. We will also demonstrate how these topics can be applied to the scientific method and how observation and experimentation leads us to the development of scientific theories. You will be required to utilize the methods of science as a logical means of problem solving through critical thinking. This means you must analyze information carefully and logically from multiple perspectives, using discipline specific methods, and develop reasoned solutions to problems. To ensure your competency in these concepts you will be required to complete quizzes and assignments that require critical thinking, analysis of problems, and drawing conclusions.

COURSE LEARNING OUTCOMES

A complete list of student learning outcomes is posted in Canvas within each Overview page.

DISCLAIMER

This syllabus represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.

STUDY SCHEDULE

*The most up to date complete schedule is posted in Canvas. This document may have been updated since posting- check Canvas for details.